



**PET 4942: Physical Education Pre-internship
(Elem.)**
3 Credit Hours
College of Education

COURSE SYLLABUS

Last Updated: 12/5/2024

Semester: Spring 2025
Class Meeting Days: T, TH
Class Meeting Time: 8:00 am – 12:00 pm
Class Meeting Location: Assigned Elementary School
Instructor: Vernise Ferrer
Office Location: PED 226
Office Hours: Available Upon Request
Phone Number: 757-338-6159
Email: vernise@usf.edu

I. University Course Description

This course provides students a half-day internship in elementary physical education. Foci include the nature of the total school curriculum, characteristics of students, and application of appropriate content and instructional processes.

II. Course Prerequisites

Admission to the College of Education and PET 4432 Instructional Design and Content Elementary I.

III. Course Purpose

This course serves as the first internship (in a series of 3 for the program). It is structured as a part-time teaching experience in an elementary school where interns and cooperating teachers will plan and implement lessons depicting best practices (as determined by national and state standards).

IV. How to Succeed in this Course

During the semester, students will review texts and readings (from past and current courses) and seek additional sources to help create lesson plans and solve challenges encountered during the internship (e.g. internet searches, attending conferences and workshops). In order to succeed in this internship, students should follow all required

schedules. In addition, interns will communicate positively and effectively with peers, cooperating teachers, and university supervisors.

V. Course Topics

Elementary curriculum models/lesson content
Video and audio data analysis
Curriculum development
Managing student behavior
Non-instructional responsibilities
Indoor/rainy day lessons
Field days/special event

VI. Student Learning Outcomes

As a result of this course, students will:

1. Possess an understanding of physical education in elementary schools.
 1. Describe the characteristics of the elementary school student as related to physical education. (NASPE 2; FEAP 1a,c,f; FSM 4; CF 6)
 2. Construct a clearly stated philosophy regarding teaching elementary physical education and its relationship to the larger school experience. (NASPE 10; FEAP 5a,d,e; CF 1)
2. Be able to successfully plan and implement elementary physical education lessons and units for diverse learners.
 - 2.1 Demonstrate appropriate instructional practices related to the planning and conducting of effective lessons within both the movement education and developmental theme curriculum models. (NASPE 1, 2, 3, 6, 7; FEAP 1a,b,c,d,e,f, 3a,b,c,d,e,f,g,h,i; FSM 3, 4, 7, 8; CF 2, 6)
 - 2.2 Create and maintain a developmentally appropriate learning environment that meets the needs of diverse learners. (NASPE 2, 3, 4, 6; FEAP 2d,h; FSM 3, 4, 7; CF 2, 5, 6)
3. Use language and instructional strategies that reflect sensitivity to all issues involving diversity. (NASPE ; FEAP 3h; 4d; FSM 3, 4, 7; CF 1, 2, 5, 6)
3. Understand the role of an elementary physical educator and processes for continuous professional development.
 - 3.1 Demonstrate appropriate professional behavior. (NASPE 3, 8; FEAP 6; CF 5)
 - 3.2 Use continuous self-reflection to improve their practice. (NASPE 8, 9; FEAP 5a,b,e,f; FSM 3; CF 2, 3, 4)
 - 3.3 Communicate and collaborate effectively with teachers, administrators, and peers. (NASPE 10; FEAP 5d; CF 1)
 - 3.4 Evaluate their ongoing personal/professional development. (NASPE 3, 8; FEAP 5a,b,e,f; CF 5)

VII. Required Texts and/or Readings and Course Materials

- Intern handouts. Available on Canvas PET 4942 (Course Files) (Download for orientation meeting)
- You will be required to use the textbooks/materials from the Elementary ID & C courses.
- Physical Education Teacher Education program shirt and appropriate shorts/pants to be worn during the internship.

VIII. Grading Scale

A+ = 97.5 - 100, A = 93.5 - 97.49, A- = 90 - 93.49, B+ = 87.5 - 89.99,
B = 83.5 - 87.49, B- = 80 - 83.49, C+ = 77.5 - 79.99, C = 73.5 - 77.49,
C- = 70 - 73.49, D+ = 67.5 - 69.99, D = 63.5 - 67.49, D- = 60 - 63.49

IX. Grade Categories and Weights

Students will be evaluated by means of assignments and projects completed including lesson planning, self-, peer, collaborating teacher, and university supervisor's analyses of teaching performances. In addition, students' punctual and consistent attendance at school sites, and levels of cooperation and enthusiasm as well as professionalism will be integral parts of their evaluation.

Evaluation	Percent of Final Grade
Weekly Lesson Plans- (12 total)	28.5%
Weekly Reports (incl. Peer Observations) (13 total)	28.5%
School Checklist	2%
School Information Report	2%
CT Checklist	2%
Evaluations (University Supervisor) (2)	12%
Video Analysis* +	15%
Professional Behaviors	10%

*Lesson plans are always due on **Fridays at NOON**. Weekly Reports are always due at **Noon on Fridays**.

**Video self-analysis is due April 23rd at 11:59 PM

"This project has been approved through the Hillsborough County Public School Research Review process. Note that individual student information is protected under the Family Educational Right and Privacy Act (FERPA). The

University of South Florida and Hillsborough County Public Schools both want to ensure that student records are protected and that teachers and potential teachers have the most appropriate training opportunities. **Student Information (K-12) collected for this task will NOT include information that identified the individual student and any student identifiable information/data collected will NOT be retained** (e.g., videos with students in them, copies of student work, audio recordings of student interviews, etc.) **past the completion of the course and the assignment of a grade by the instructor/professor."**

X. Essay and Project Assignments

See guidelines for each assignment in Canvas course.

XI. Grade Dissemination

All assignments will be graded in the Canvas course. You can access your scores at any time using "Grades" in Canvas.

XII. Course Schedule

PET 4942 – Spring 2025 - Tentative Pre-Internship Schedule

CT = Collaborating Teacher US = University Supervisor LPs = Lesson Plans WR = Weekly Report

Week	Dates	Tasks	<u>Due Friday at NOON</u>
1	1/14 & 16	Begin Pre-internship Meet on campus to review syllabus & policies Review Course Forms Receive pre-internship placements	
2	1/21 & 23	Observe/assist CT Start "School Info Report" & "School Checklist"	WR 1 to US LP of CT's LP to US – 5pts
3	1/28 & 30	Day 1 - Observe CT Day 2 – Teach CT's LP (or part of it) Complete 2 Peer Observations Complete School Info Report & School Checklist	WR 2 w/ Peer Observations School Information Report School Checklist CT Checklist LP of CT's LP to US – 5pts
4	2/4 & 2/6	Teach CTs LPs 2 Peer Observations	WR 3 w/ Peer Observations LPs to US & CT – 5 pts
5	2/11 & 13	Begin teaching from own LPs (approved by CT) 2 Peer Observations	WR 4 w/ Peer Observations LPs to US & CT – 5 pts

6	2/18 & 20	Continue teaching from own LPs 2 Peer Observations- 1 must be OBSERVATION FORM (Take picture and put in WR) University Supervisor completes Evaluation #1	WR 5 w/ Peer Observations LPs to US & CT – 5pts
7	2/25 & 27	Continue teaching from own LPs 2 Peer Observations University Supervisor completes Evaluation #1	WR 6 w/ Peer Observations LPs to US & CT – 5pts
8	3/4 & 3/6	Continue teaching from own LPs 2 Peer Observations University Supervisor completes Evaluation #1 **Begin planning for Video Analysis	WR 7 w/ Peer Observations LP of CT's LP to US – 5pts
9	3/11 & 3/13	Continue teaching from own LPs 2 Peer Observations- 1 must be OBSERVATION FORM (Take picture and put in WR) **Continue planning for Video Analysis	WR 8 w/ Peer Observations LPs to US & CT – 5pts
10	3/18 & 20	<i>NO SCHOOL in Hillsborough County</i>	
11	3/25 & 27	Continue teaching from own LPs 2 Peer Observations	WR 9 w/ Peer Observations LPs to US & CT -5pts
12	4/1 & 4/3	Continue teaching from own LPs 2 Peer Observations- 1 must be OBSERVATION FORM (Take picture and put in WR)	WR 10 w/ Peer Observations LPs to US & CT -5pts Film for Video analysis
13	4/8 & 10	Continue teaching from own LPs 2 Peer Observations University Supervisor completes Evaluation #2	WR 11 w/ Peer Observations LPs to US & CT -5pts Film for Video analysis
14	4/15 & 17	Continue teaching from own LPs 2 Peer Observations University Supervisor completes Evaluation #2	WR 12 w/ Peer Observations LPs to US & CT -5pts Film for Video analysis
15	4/22 & 24	Continue teaching from own LPs 2 Peer Observations University Supervisor completes Evaluation #2 LAST DAY AT PLACEMENTS 4/24	WR 13 w/ Peer Observations Film for Video analysis
16	4/29	WORK ON VIDEO ANALYSIS Meet to Wrap Up Semester Wrap-Up & Reflection	Video Analysis & LP due 5/4 @ 11:59 PM

*****All assignments (including LPs for the following week) must be submitted by NOON on Fridays*****

Failure to submit LPs on time = No Teaching & Deduction of Professionalism Points

* Note: The Schedule is subject to revision

XIII. Standard University Policies

Policies about disability access, religious observances, academic grievances, academic integrity and misconduct, academic continuity, food insecurity, and sexual harassment are governed by a central set of policies that apply to all classes at USF. These may be accessed at: <https://www.usf.edu/provost/faculty/core-syllabus-policy-statements.aspx>

XIV. Covid-19 and Other Illnesses

Students should not attend class if they are ill, particularly if they have fever and/or gastrointestinal symptoms and/or respiratory symptoms such as a sneezing, runny nose, sore throat or coughing. Students experiencing any of these symptoms should contact Student Health Services immediately (813-974-2331) for appropriate medical guidance and to obtain a *verification of care letter*. ***To be approved for missed classes, late assignments or missed examinations a verification of care letter must be presented by the student to the faculty member upon return to class.***

XV. Course Policies: Grades, Technology, and Media

- All assignments must be submitted by the due date. Late work for any reason will be penalized by 10% each day it is late. Assignments will not be accepted more than one week past the original due date.
- Students must complete **ALL** assignments to pass the course.
- All assignments are to be word-processed. No hand written work will be accepted (except work completed in class).
- Lack of professionalism in the internship (lack of preparation, checking email, texting, taking phone calls, phone ringing, etc.) will lower your Professionalism grade by 5% for each instance it is reported by your collaborating teacher

Tardiness and Early Departures - You are expected to arrive on time and stay the full time. Personal appointments should not interfere with those times. Arriving late due to traffic problems can occur, but if it occurs more than once, then you need to plan for this problem and leave for school earlier. If your cooperating teacher sees a pattern (2 or more) of tardiness and/or leaving early it will affect your professionalism grade and may even affect finishing your pre-internship successfully.

First Absence - Is okay, but do not use it to “just have a day off.” Professionals do not use days off just because they are allowed by the contract, as this would not be fair to students. This day does not need to be made up.

Second Absence – If it is an extenuating circumstance (see NOTE below), you have the option of making it up **OR** having a 20% deduction from the professionalism points.

Third Absence – If it is an extenuating circumstance (see NOTE below), you have the option of making it up **OR** having an additional 20% deduction from the professionalism points.

Fourth Absence – With four absences (and none of the previous ones made-up), a student would fail the internship have to repeat the next year (spring semester). The student would not be allowed to continue in the program until the internship is repeated.

NOTE: Absences include ones that are pre-arranged with the instructor, and absences due to illness that are accompanied by a doctor's note. The content and experiences missed as a result of absences cannot be replicated by the instructor for individual students.

- If a student must miss class due to a **university-sanctioned** event (athletic event, field trip for another class, etc.), or **religious observance**, written notice must be provided to the instructor PRIOR TO the absence. Students are responsible for all class material when absent--regardless of the reason for the absence.
- Arriving late (tardy) or leaving early (for any reason) will lower your Professionalism grade by 5%. Tardies or early departures over 30 minutes are considered an absence (10%).
- Lack of professionalism in class (lack of participation or preparation, checking email, texting, searching the internet, taking phone calls, phone ringing, etc.) will lower your Professionalism grade by 5% for each instance.
- **Although your Professionalism grade is only a percentage of your overall grade, you must earn at least 60% of your professionalism points to pass the course.**

Grades of "Incomplete":

The current university policy concerning incomplete grades will be followed in this course. An "I" grade may be awarded to a student only when a small portion of the student's work is incomplete and only when the student is otherwise earning a passing grade. The time limit for removing the "I" will not exceed two academic semesters, whether or not the student is in residence, and/or graduation, whichever comes first. "I" grades not removed by the end of the time limit will be changed to "IF" or "IU," whichever is appropriate.

Canvas:

This course will be offered via USF's learning management system (LMS), Canvas. If you need help learning how to perform various tasks related to this course or other courses being offered in Canvas, please view the following videos or consult the Canvas help guides. You may also contact USF's IT department at (813) 974-1222 or help@usf.edu.

XVI. Important Dates to Remember

All the dates and assignments are tentative, and can be changed at the discretion of the professor. Be sure to get the newest dates from the Registrar: <https://www.usf.edu/registrar/calendars/>

Drop/Add Deadline:	January 17 th , 2025
Dr. Martin Luther King Jr Day	January 20 th , 2025
Withdrawal Deadline:	March 29 th , 2025
Spring Break	March 17 th -23 rd , 2025
Last Day of Classes	May 2 nd , 2025